

harmon.ie® for Google Docs

is an Outlook® sidebar that provides full-featured access to Google Docs, from the convenience of the email client.

Benefits of harmon.ie

Eliminates document chaos

Business users embrace Google Docs because they have drag-and-drop access to Google documents in their native file formats, directly from Outlook. Now, users do not have to change work habits to use Google Docs.

Access the Google cloud from Microsoft Outlook

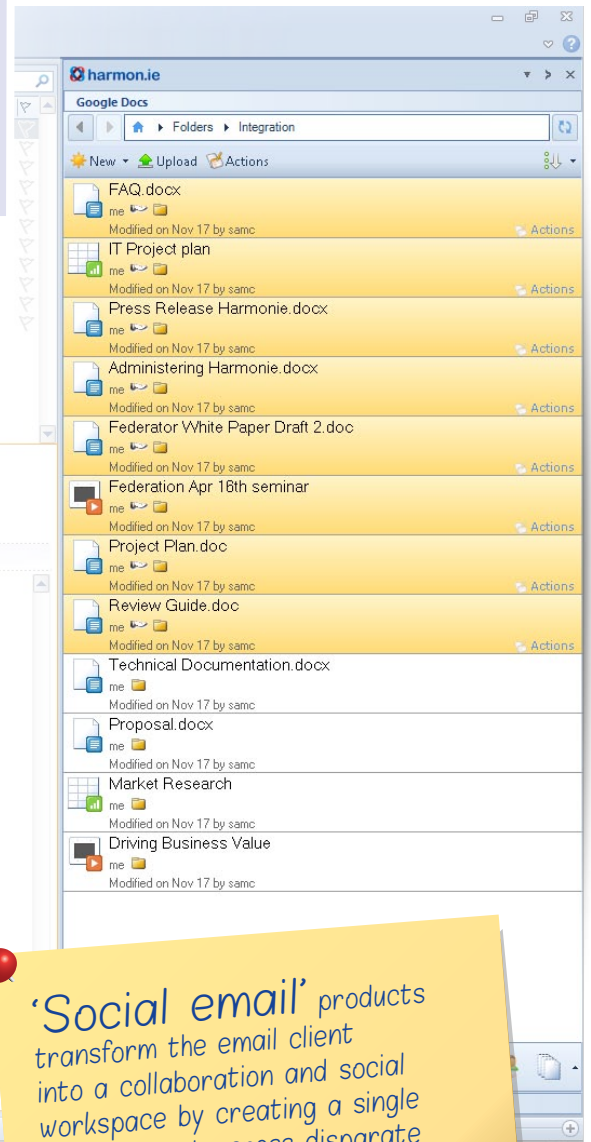
Business users can access Google Docs from the familiar Outlook user interface. Now, the Google cloud is easy to use, even for business users.

Prevents data leakage

Business users now send links to Google documents rather than document attachments. Document links can only be opened by users authorized in Google Docs.

Reduces email storage requirements

Sending document links instead of attachments results in a substantial decrease in storage required for email.



'Social email' products transform the email client into a collaboration and social workspace by creating a single work context across disparate products such as Microsoft SharePoint, Microsoft Outlook, Microsoft Lync®/OCS®, Lotus Sametime and others.

Product Features

- › **Replace attachments with links** and send e-mail, in one step. When sending a message with an attachment, harmon.ie prompts to publish the document and send a link instead. There's no need to change work habits to upload shared documents to Google Docs.
- › **Share documents easily** by sending Google Doc links in an e-mail message. Drag and drop documents icons from harmon.ie, directly into an email message, calendar appointment, task, or chat session.
- › **Drag files** to the harmon.ie sidebar to upload and convert them to Google documents.
- › **Search document** contents on Google Docs from the harmon.ie search box.
- › **Locate documents** using the View Bar at the bottom of the harmon.ie sidebar. It is simple to switch between common views, such as spreadsheets, starred items, items owned by or shared with you, and more.
- › **Open and edit Google documents in Outlook**
All changes are saved online and are available to colleagues.
- › **Organize documents in folders;** star, rename, or hide them. Documents in folders have a folder icon. Clicking the icon opens the folder dialog which lets you move or copy the document to other folders.
- › **Share Google documents** with other people. harmon.ie suggests users from both your Outlook and Gmail contact lists. It's never been easier to share documents with contacts.
- › **Convert documents to popular file formats.**
harmon.ie can export Google documents to Office, OpenOffice, PDF, RTF, HTML, TXT, and image formats.

harmon.ie for Google Docs Enterprise Partner Program

harmon.ie for Google Docs Enterprise Partner Program (EPP) is a limited time offer that provides select organizations with early access to harmon.ie for Google Docs Enterprise Edition, a discount on the Enterprise License to distribute

the software within the organization, premium customer support from harmon.ie's experts, and the ability to influence product features. For more information, contact: <http://harmon.ie/GoogleDocs/GoEnterprise>.

System Requirements

- › Microsoft Office Outlook 2010 or 2007 (SP2 is recommended)
- › Microsoft Windows 7, Microsoft Windows Vista Business, Enterprise or Ultimate Edition, or Microsoft Windows XP Professional
- › Microsoft .NET framework 2.0 or later

About harmon.ie

harmon.ie (pronounced 'harmony') brings document collaboration to every business user by transforming the email client into a collaboration and social workspace, called 'social email.' Thousands of businesses already use harmon.ie to vastly increase user adoption of SharePoint or Google Docs™ for document sharing, collaboration, and social networking. harmon.ie, formerly known as Mainssoft, has been building cross-platform enterprise software since 1993. To learn more about harmon.ie, visit www.harmon.ie

